



# Communications Workers of America Local 6222

## Protecting Time

Name of grievant: \_\_\_\_\_

Work location: \_\_\_\_\_

Nature of Grievance:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Proposed settlement:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date grievance occurred: \_\_\_\_\_

Seniority date: \_\_\_\_\_

Job title: \_\_\_\_\_

Department: \_\_\_\_\_

### Weingarten's Act

I have the right to Union Representation.

I have the right to consultation with representation prior to meeting with Management.

I have the right to remain silent until my Union representative is present.

I have the right to know the topic of the meeting/investigation.

I wish to express my rights.

\_\_\_\_\_  
Chief steward

\_\_\_\_\_  
Job steward

\_\_\_\_\_  
Job steward work location

\_\_\_\_\_  
Job steward cell #

\*Please complete both sides of this form and fill in all fields.



# Communications Workers of America Local 6222

## Grievant Contact Information

**This form should be filled out by the steward WITH the Grievant and included in the grievance file.**

The following information is necessary in order that your CWA Representative can be fully and properly prepared to address your grievance. Many times, questions arise during the grievance preparation and handling process that can only be answered or provided by the Grievant. As such, it is imperative that your current contact information is accurate and readily available.

Grievant's name: \_\_\_\_\_

Seniority date: \_\_\_\_\_ Gender:    Male        Female

### Grievant's Contact Information

Mailing address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Home phone #: \_\_\_\_\_ **Personal** cell #: \_\_\_\_\_ Other: \_\_\_\_\_

**Personal** e-mail: \_\_\_\_\_

	Job Steward	Witness Info	Witness Info
Name:	_____	_____	_____
Home #:	_____	_____	_____
Cell #:	_____	_____	_____
E-mail:	_____	_____	_____

In the event that ANY of the above information changes, the GRIEVANT is responsible for notifying the Local as soon as possible

\*Please complete both sides of this form and fill in all fields.